



2024

Graduate

Admission Guide for International Students

JEJU NATIONAL UNIVERSITY Office of International Affairs

Jeju National University Office of International Affairs

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NOTICES FOR APPLICANTS

- A. After online application, the desired department or major cannot be changed. All applicants must pay the application fee online, and the fee will not be returned.
- B. During the period, the notice including the announcement of successful candidates will be notified via the website of the Office of International Affairs and the applicant should be responsible for any disadvantages that occur by not checking.
- C. All submitted documents will not be returned and it's considered that applicants agree with this.
- D. The admission authorization (whether before and after entry, including graduation) will be revoked if an applicant had been admitted with illicitness such as a false entry on the submitted documents and forgery and alteration or confirmed insufficient academic background.
- E. Applicants who have any unrelated degrees from other master or doctoral degree majors should take additionally prerequisite subjects designated by the department except for each course's credits for completion during the termtime.
- F. Accurate contact number and address should be written on the application form so that applicants can be reached immediately. Jeju National University is not responsible for any consequences that might occur due to incorrect contact information.
 - * Any changes in the students' contact information should be directly reported to the Office of International Affairs.
- G. Notices about immigration and sojourn
 - Submission of documents required for study in Korea to the related institutions such as immigration office should be carried out by the applicant or his/her parents in person.
 - In order to obtain a visa and qualification to study in Korea, admitted applicants must submit required documents such as academic background proof, admission certificate issued by the President of Jeju National University, etc. to diplomatic offices.
- H. The additional issues that are not stated in this admission guide will be determined by the Jeju National University Graduate Committee.
- I. In the case of students who are graduates of (or are expected to graduate from) foreign universities, the Office of International Affairs may carry out an academic background check at the students' respective university that they graduated from.
- J. This admission guidebook has been published in Korean and English and should there be any discrepancies in interpretation, the Korean version will prevail over the English version.

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1. ADMISSION TIMELINE

Contents	Spring Semester 2024 (For admission in March 2024)		Fall Semester 2024 (For admission in September 2024)	
	1st	2nd	1st	2nd
Online Application	Oct. 11, 2023 (Wed) ~Oct. 23, 2023 (Mon) 18:00 (Korean Time)	Nov. 27, 2023 (Mon) ~Dec. 7, 2023(Thur) 18:00 (Korean Time)	Apr. 9, 2024 (Tue) ~Apr. 18, 2024 (Thu) 18:00 (Korean Time)	May. 21, 2024 (Tue) ~June 4, 2024 (Tue) 18:00 (Korean Time)
	<ul style="list-style-type: none"> ○ Access to UWAYAPPLY Website (www.uwayapply.com) and then sign up and enter the information on the online application form. * Application will be complete after application fee payment. 			
Document Submission	Oct. 25, 2023 (Wed)	Dec. 11, 2023 (Mon)	Apr. 23, 2024 (Tue)	June 7, 2024 (Fri)
	<ul style="list-style-type: none"> ○ Online application → Print out the application form → Submit required documents via person or post to Office of International Affairs. (Email submission is not acceptable.) ○ Applicants who fail to submit the required documents by the specified dates, even if their online applications are completed, will be excluded from the screening process. ○ In the case of departments who are only doing the first round recruitment, the document submission must be in by <u>Oct. 25, 2023 (Wed)</u> for the spring semester and <u>Apr. 23, 2024 (Tue)</u> for the fall semester. 			
Interview	Executed by each department on a separate basis.			
Admission Result Announcement	Dec. 5, 2023 (Tue)	Jan. 12, 2024 (Fri)	May 30, 2024 (Thur)	July 12, 2024 (Fri)
	<ul style="list-style-type: none"> ○ JNU Office of International Affairs Website(http://intl.jejunu.ac.kr) ○ Find results with the application number and date of birth. (No individual notice) 			
Tuition Payment and Invoice Printout Period (Tentative)	Dec. 13, 2023 (Wed) ~ Dec. 19, 2023 (Tue) 17:00 (Korean Time)	Jan. 18, 2024 (Thu) ~ Jan. 22, 2024 (Mon) 17:00 (Korean Time)	June 11, 2024 (Tue) ~ June 14, 2024 (Fri) 17:00 (Korean Time)	July 24, 2024 (Wed) ~ July. 26, 2024 (Fri) 17:00 (Korean Time)
	<ul style="list-style-type: none"> ○ Please refer to the Office of International Affairs website (http://intl.jejunu.ac.kr) for the tuition invoice. Print out the tuition invoice and make the payment to the temporary account of the student within the designated period. ○ Admission will be cancelled if students do not make the tuition payment within the designated payment period. ○ Please make inquiries to the Office of International Affairs for the wire transfer payment method from a foreign location during the designated period. 			
Sending out the Certificate of Admission	The end of Jan. 2024		The end of July 2024	
	<ul style="list-style-type: none"> ○ Domestic residents: Please visit the Office of International Affairs and pick them up personally. ○ Overseas residents: <ul style="list-style-type: none"> - After registration is complete, the Office of International Affairs sends out the admission certificate to the address that the applicant has stated on their application forms. - Please make sure that your addresses are exactly written down in your application form as it will be sent to that exact address. - You must notify the Office of International Affairs if there are any address changes or if there are any mistakes in the current address. ○ If the original copies of the degree of final attended institutions (Apostille, official confirmation from Korean consulates or embassies, and certificate confirmation report in China's case) are not submitted, JNU will NOT be able to issue out the Certificate of Admission. 			
Class Starting Date	Mar. 4, 2024 (Mon)		Sep. 2, 2024 (Mon)	

※ The schedule above is subject to change according to the Jeju National University's situation.

2. FIELDS OF STUDY and ADMISSION QUOTAS

A. Fields of Study: Please refer to the below table

B. The number of students to be admitted: A few students will be admitted to each fields of study based on the applicants' scholastic ability.

★ Only applicants who satisfy the Korean proficiency level may apply.

◎ Korean as well as English proficiency must be satisfied in order to apply.

Fields	Department/Major	Course			
		M.D.	Ph.D.	Integrated	
Field of Humanities and Social Science	Korean Language and Literature★	○	○	×	
	Business Administration★	○	○	○	
	English Language and Literature◎ (*Applicable only for the 1 st round of recruitment)	○	○	×	
	Sociology★	○	○	×	
	Agricultural Economics ◎	○	○	○	
	Accounting★	○	○	○	
	Chinese Language and Literature★	○	○	×	
	International Trade	○	○	×	
	Public Administration★	○	○	○	
	German Studies★	○	×	×	
	Political Science and Diplomacy	○	○	×	
	Tourism Management★	○	○	○	
	Japanese Language and Literature★	○	○	○	
	History★	○	○	○	
	Philosophy★	○	○	×	
	Journalism and Public Relations	○	○	×	
	Faculty of Data Science for Sustainable Growth	Tourism Development ★ * Applicable only for the 1 st round of recruitment	○	○	○
		Management Information Systems	○	○	○
		Economics	○	○	○
	Geography	○	×	×	
	Law	×	○	×	
	Education	×	○	×	
	Faculty of Language Education	Korean Language Education	×	○	×
		English Language Education	×	○	×
		Elementary English Education	×	○	×
	Faculty of Social Science Education	Social Studies Education	×	○	×
		Geography Education	×	○	×
		Elementary Social Studies Education	×	○	×
Faculty of Moral · Ethics Education	Ethics Education	×	○	×	

Fields	Department/Major		Course			
			M.D.	Ph.D.	Integrated	
		Elementary Moral Education	×	○	×	
Field of Natural Science	Horticulture		○	○	○	
	Fishery		○	○	○	
	Biology		○	○	○	
	Agricultural Science		○	○	○	
	Chemistry		○	○	○	
	Food Science and Nutrition★		○	○	○	
	Mathematics		○	○	○	
	Computer Science and Statistics		○	○	×	
	Human Ecology and Welfare		○	○	×	
	Fashion and Textiles		○	○	○	
	Nursing © (*1st round of recruitment only in the spring semester)		○	○	×	
	Biomaterials Science and Technology		○	○	○	
	Marine Life Sciences		○	○	○	
	Biomedicine and Drug Development		○	○	○	
	Faculty of Biotechnology		Animal Biotechnology	○	○	○
			Molecular Biotechnology	○	○	○
	Convergence Education Software		○	×	×	
	Pharmacy		○	○	○	
	Physics		○	○	○	
Faculty of Science Education		Physics Education	×	○	×	
		Biology Education	×	○	×	
		Computer Education	×	○	×	
		Elementary Science Education	×	○	×	
		Elementary Practical Arts Education	×	○	×	
Field of Science and Engineering	Faculty of Applied Energy System		Mechanical Engineering	○	○	○
			Energy and Chemical Engineering	○	○	○
			Electrical Engineering	○	○	○
			Electronic Engineering	○	○	○
			Mechatronics Engineering	○	○	○
	Faculty of Earth and Marine Convergence		Earth and Marine Science	○	○	○
			Ocean System	○	○	○
Field of Engineering	Food Science and Engineering		○	○	○	
	Telecommunication Engineering		○	○	○	
	Environmental Engineering		○	○	○	

Fields	Department/Major	Course			
		M.D.	Ph.D.	Integrated	
	Computer Engineering	○	○	○	
	Civil and Ocean Engineering	○	○	○	
	Architectural Engineering (*Applicable only for the 1 st round of recruitment)	○	○	×	
	Faculty of Wind Energy Engineering	Wind Power Mechanical System Engineering	○	×	×
		Wind Power Electricity and Control System Engineering	○	×	×
Wind Power Ocean and Civil Engineering		○	×	×	
Field of Arts and Sports	Department of Sports sciences★	○	○	○	
	Physical Education	×	○	×	
	Fine Arts★	○	×	×	
	Music	○	○	×	
Field of Medicine	Veterinary Medicine	○	○	○	
	*Medicine	○	○	○	
Interdisciplinary Programs	Interdisciplinary Postgraduate Program in Biomedical Engineering	○	○	○	
	Interdisciplinary Postgraduate Program in Koreanology	○	○	○	
	Interdisciplinary Postgraduate Program in Marine Meteorology	○	○	○	
	Multidisciplinary Graduate School Program for Wind Energy	×	○	×	
	Finance and information	○	×	×	
	Interdisciplinary Graduate Program in Advanced Convergence Technology and Science	○	○	○	
	Convergence Information Security	○	○	○	
	Interdisciplinary Course of Korean Language as a Foreign Language ★	○	×	×	
	Hydrogeology	○	○	○	
Semiconductor	○	×	×		

※ Notice

- ① The departments that do not recruit students this time are not listed.
- ② *Medicine belongs to General Graduate School not to School of Medicine.
- ③ The criteria for graduation depends on Jeju National University's Academic Rules.

※ The Departments which Operate English Tracks

Management Information Systems , Molecular Biotechnology, Fishery, Chemistry, Marine Life Sciences, Ocean System, Biomedicine and Drug Development, Ocean System, Mechanical Engineering, Energy and Chemical Engineering, Electronic Engineering, Mechatronics Engineering, Computer Engineering, Wind Power Mechanical System Engineering, Veterinary Medicine, Medicine, Interdisciplinary Postgraduate Program in Marine Meteorology, Interdisciplinary Graduate Program in Advanced Convergence Technology and Science

- ① It means 50% of completed credits for graduation will be proceeded in English.

- ② It is operated only for students who entered with 'English ability' and please ask each of the related department office for details.

C. Departments that get involved in Interdisciplinary Programs (Major)

Program	Department(Major)
Interdisciplinary Postgraduate Program in Biomedical Engineering	Medicine, Telecommunication Engineering, Faculty of Applied Energy System (Physics, Mechanical Engineering, Electrical Engineering, Electronic Engineering)
Interdisciplinary Postgraduate Program in Koreanology	Korean Language and Literature, Sociology, History
Interdisciplinary Postgraduate Program in Marine Meteorology	Fishery, Environmental Engineering, Civil and Ocean Engineering, Chemistry, Faculty of Earth and Marine Convergence(Earth and Marine Science, Ocean System)
Multidisciplinary Graduate School Program for Wind Energy	Faculty of Applied Energy System (Mechanical Engineering , Electrical Engineering, Electronic Engineering, Mechatronics Engineering), Civil and Ocean Engineering, Faculty of Earth and Marine Convergence(Earth and Marine Science, Ocean System)
Department of Finance and Information	Computer Science and Statistics, Faculty of Data Science for Sustainable Growth (Economics), Mathematics
Interdisciplinary Graduate Program in Advanced Convergence Technology & Science	Faculty of Applied Energy System(Electronic Engineering, Mechatronics Engineering), Food Science and Engineering, Chemistry, Faculty of Earth and Marine Convergence(Ocean System), Biomaterials Science and Technology, Faculty of Biotechnology(Animal Biotechnology), Veterinary Medicine
Department of Convergence Information Security	Computer Engineering , Faculty of Data Science for Sustainable Growth(Management Information Systems), Computer Science and Statistics, Faculty of Science Education (Computer Education), Mathematics
Interdisciplinary Course of Korean Language as a Foreign Language	Department of Korean Language and Literature, Faculty of Language Education(Korean Language Education)
Interdisciplinary program in Hydrogeology	Earth and Marine Science, Environmental Engineering, Civil and Ocean Engineering

3. ELIGIBILITY

Eligibility

Classification	Contents
Nationality	<p>Any student who can prove one of the two conditions below.</p> <ul style="list-style-type: none"> ○ Applicants themselves and both of applicant's parents must be foreigners. ○ Foreign nationals residing overseas who have completed all the education programs equivalent to elementary, middle, and high school in South Korea, as well as regular university education programs.

Classification	Contents
Academic Background	<ul style="list-style-type: none"> ○ Master's course : Applicants who have completed and earned a bachelor's degree or who are expected to earn the degree or are expected to receive a degree. ○ Master's and Doctoral Integrated Courses : Eligibility is same as that of a Master course, but applicants are required to have an average grade of 85/100 or higher(2.55/4.0, 2.90/4.3, 3.10/4.5) in their Bachelor's degree course. ○ Doctoral degree : Applicants who have completed and earned a master's degree or who are expected to earn the degree or are expected to receive a degree. ※ Department of Nursing: Applicants should be a registered nurse.
Language Ability	<p>1) Applicants who have level 3 or higher in TOPIK (Test of Proficiency in Korean)</p> <div style="border: 1px dashed black; padding: 5px; margin: 5px 0;"> <p><Exception></p> <ul style="list-style-type: none"> ※ TOPIK Level 5 is required for the Departments of Korean Language and Literature, Interdisciplinary Course of Korean Language as a Foreign Language ※ Applicants who have completed over average score of 70 in the Level 4 Korean Language program in the following departments may also apply: Chinese Language and Literature, Public Administration, Horticulture, Molecular Biotechnology, Computer Science and Statistics, Finance and Information </div> <p>2) Applicants who have obtained over TOEFL iBT (Paper Edition, At a test center, Home Edition) 71, IELTS 5.5, CEFR B2, TEPS 600 (News TEPS 327), TOEIC 755.</p> <div style="border: 1px dashed black; padding: 5px; margin: 5px 0;"> <ul style="list-style-type: none"> ※ Department of English Language and Literature: More than TOEFL iBT 80 ※ Department of Biology: More than TOEFL iBT 75 ※ Department of International Trade: More than TOEIC score 500 </div> <p>3) The applicants who have Korean or English learning ability recognised by a to be assigned academic advisor. : Submit [Form 5] Language requirement exemption letter</p> <p>4) Students who have nationalities of using English as their mother tongue or as a legal official language. : Certificate of completion of English courses</p>

4. REQUIRED DOCUMENTS

Required Documents * All submitted documents will not be returned.

No.	Required Documents	Remarks
1	Application Form 【Form 1】	After payment of application fee on the website, print out the completed form.
2	Personal Introduction and Study Plan 【Form 2】	Please fill out the form in Korean or English
3	<p>Certificate of the Highest level of education</p> <p>① Official (expected) Graduation Certificate</p> <p>② Official Transcript</p> <ul style="list-style-type: none"> ○ Master's Course Applicant : (Expected) Graduation certificate and transcript of Bachelor course ○ Doctoral Course Applicant : (Expected) Graduation certificate and transcript of Master course ○ Integrated Master's and Doctoral Course Applicant : (Expected) Graduation certificate and transcript of Bachelor's course 	<p><Applicants who graduated from Chinese Universities></p> <p>: Those who graduated from a Chinese school/university must submit a certified report of degree/diploma issued by the China Higher Education Student Information and Career Center/China Academic Degrees and Graduate Education Development Center.</p> <ul style="list-style-type: none"> • China Higher Education Student Information and Career Center (CHESICC): http://www.chsi.com.cn <p><Applicants who graduated from other countries except for China></p> <p>: Students from countries who are under the apostille agreement: Submit the apostille confirmation document (Refer to p. 15)</p> <p>: Students from countries who are not under the apostille agreement: Degree verification documents from the Korean consulate in the country where the school is located</p> <p>※ If the graduation certificate doesn't show the degree, applicants must submit the certificate of degree award</p>
4	<p>Proof Documents for Parents' Nationalities</p> <p>① Copies of both parents' passports or ID cards</p> <p>② Proof of parent-child relationship document (ex. Birth certificate, Family certificate, etc)</p>	<ul style="list-style-type: none"> • If parents are deceased, divorced or remarried, the relevant documents must be submitted. • The notarized family relation certificate which includes copies of Chinese student & parents' ID cards and puts down student and parents together, or certificate of kinship (However, in cases where the parents and students are separated in the family relation certificate, that student must submit a certificate of kinship.)

No.	Required Documents	Remarks
5	Proof Documents for Applicant's Nationalities ① A copy of the passport ② A copy of the alien registration card (if residing in Korea)	<ul style="list-style-type: none"> • At least 6 months must remain until the expiration date of the passport.
6	Financial Support Documents ① Financial Support Confirmation 【Form 3】 ② Bank Balance sheet (KRW 16,000,000 won or more) ③ Confirmation Letter of Scholarship Award 【Form 4】 (Only for those who apply)	<ul style="list-style-type: none"> • In principle, the financial guarantor is assumed to be <u>one of applicant's parents</u>. • The bank balance sheet should be in <u>applicant's name or one of applicant's parents</u>. • If the applicant's financial guarantor is expected to be their academic supervisor (professor), the academic supervisor's proof of employment must be submitted. ※ The number of students that can be financially guaranteed by an academic supervisor is limited to 1 student and this student in question need not submit a bank statement account.) • In the case where students will be submitting the scholarship certificate provided by the academic supervisor, should the total amount of the scholarship be less than <u>KRW 16,000,000won</u>, the <u>student must submit additional proof of financial stability</u>. ※ After receiving the notice of the admission approval, students <u>MUST submit their own or their parents' bank balance statement additionally</u> in order for the certification of admission to be issued. • <u>Only bank balances that have been issued within a month would be accepted</u> and if it was received in a different currency other than the Korean won or US dollars, it will be calculated and verified based on the exchange rate as of the last day of the quarter immediately before the issuance of the statement (1/1, 4/1, 7/1, 10/1). ※ In case the validity period is set out in the document, it can be valid until the end of validity period. (But the issue date of it must be within 6 months.)

No.	Required Documents	Remarks
7	Proof of Language Proficiency Document ① Certificate of TOPIK, TOEFL, IELTS, or TEPS ② Other proof of their language proficiency ③ Language requirement exemption letter [Form 5] ④ Introduction document (letter) about medium language of degree course instruction from the university	<ul style="list-style-type: none"> The TOPIK or the official English proficiency test scores are recognized only within the validity period based on the application deadline.
8	Letter of Consent for Degree Verification [Form 6]	<ul style="list-style-type: none"> Only for students who have graduated from overseas universities
9	Address where you want to receive the Certificate of Admission [Form 7]	<ul style="list-style-type: none"> Only for overseas residents
*10	Portfolio (If applicable)	<ul style="list-style-type: none"> Fine Arts major applicants are required to submit a portfolio. (more than 4 art works in the size of 8×10)
11	Check List [Form 8]	

※ Related documents can be downloaded from the Office of International Affairs' website (<http://intl.jejunu.ac.kr/>) or (www.uwayapply.com) when processing their applications.

※ All documents must be written in Korean or English. If the documents are in other languages, they must be attached with a notarized/certified translation in Korean or English.

※ It takes about **30 days** for the issuance of Apostille, consulate confirmation, degree and educational history certificate report so, students must apply early to prepare all the documents in time

※ In case of the students who are expected to graduate, they should submit the certificate of graduation and the verification of diploma until Spring semester Feb. 23, 2024 (Fri) and Fall semester Aug. 23, 2024 (Fri).

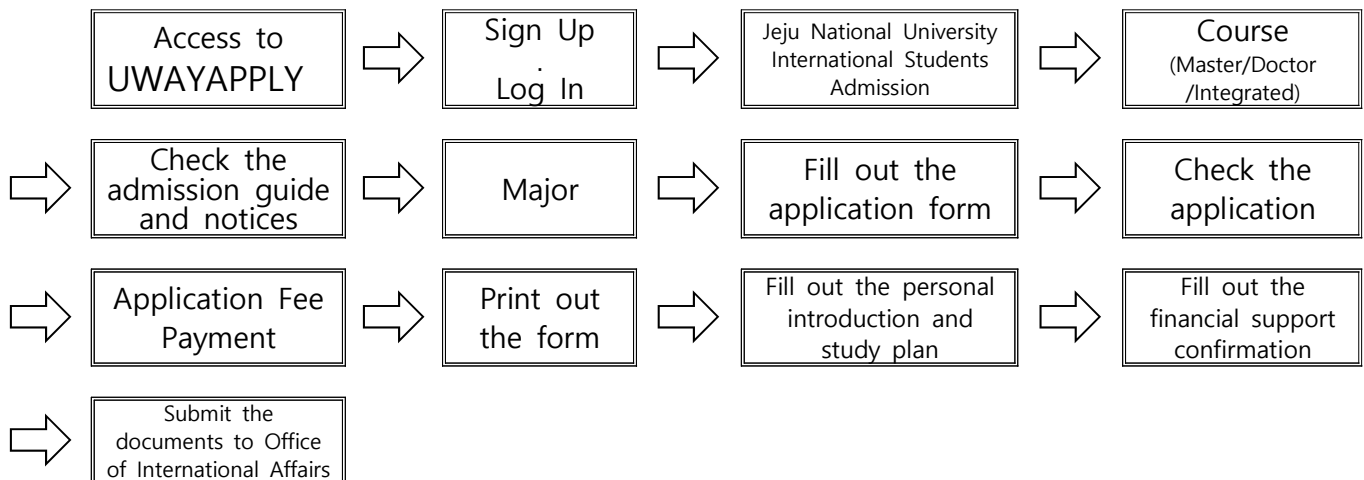
5. APPLICATION PROCESS

A. Online application Website: UWAYAPPLY www.uwayapply.com

B. Notices

- ① The Website sign up must be done with the applicant's information. The personal information will not be used for any other purposes but for the university admission process. The admitted applicants' information will be used for the Jeju National University school register.
- ② After the application fee payment, the information on the application form cannot be modified or cancelled. So please be fully aware of this admission guide and check the information on the application before the payment.
- ③ Please make sure to put the exact address and contact number at home and abroad on the application form so that the admission process and guidelines can be notified immediately.

C. Online Application and Document Submission Process



D. Application Fee

- ① Application Fee: 65,000 won
 - ② How to pay: Online payment on the application website
 - ③ Credit Card, Real-Time Account Transfer, Uway-Cash Charge and Payment, Mobile Payment
- ※ The fee for internet processing is included in the overall processing fees and this fee is non-refundable after your applications have been processed and completed.

6. Application elements and how to be selected

A. Document Screening (The interview can proceed if it is needed.)

- 1) Applies to: All departments (Except for Fine Arts and Faculty of Music)
 - 2) How to be selected
 - Three members of the departments will decide on the admission by comprehensively reviewing the grades, language and learning ability, learning plans, and self-introduction letters.
 - In the case that the learning ability or qualification is deemed greatly insufficient according to the screened result, the applicants will be rejected. (If two out of the three members of the departments decide to fail the applicant)
- * The interview process can be implemented if needed and the department will call the applicant respectively to proceed with the interview if it is to be carried out. (Please contact the department about the necessity and schedule of the interview.)

※ If Phone · Video interview does not get connected for more than 3 times, it will be considered as not being present for the exam.

B. Portfolio screening

1) Applies to: Fine Arts

2) How to be selected: Applicants who apply for a master's degree will be rejected if it is determined that their learning ability is greatly insufficient after the portfolio screening. (Less than 60 out of 100)

C. Audition

1) Applies to: Faculty of Music

2) How to be selected: Applicants who apply for a master's degree will be rejected if it is determined that the learning ability is greatly insufficient according to the result of the audition. (Less than 60 out of 100)

※ The audition requirement guidelines below

(Master's Course)

- Composition: It is possible to submit 2 composition works with score and CD as an alternative option.
- Piano, Vocal Music: It is possible to submit a USB that has a recording of a personal performance on the piano, or of the applicant's voice as an alternative option.
- String, Wind (Including Percussion) Instruments: It is possible to submit a USB that has a recording of a personal performance on the string instruments or wind instruments as an alternative option.

Application Course	Major	Details on a test piece	Point Distribution	Test Time
Master	Composition	Compose a piece with given music elements.	100	Within 180 minutes
	Piano	Beethoven's sonata, a fast movement, and one free piece (excluding classical sonatas)	100	More than 20 minutes
	Vocal Music	One opera aria, one German art song, and one Italian song	100	No time limit
	Strings	Free choice (It is possible to play more than two pieces.)	100	More than 20 minutes
	Winds (Including Percussions)	Free choice (It is possible to play more than two pieces.)	100	More than 20 minutes

(Doctoral Course)

- Composition: It is possible to submit 2 composition works with score and CD as an alternative option.
- Piano, Vocal Music: It is possible to submit a USB that has a recording of a personal performance on the piano, or of the applicant's voice as an alternative option.
- String, Wind (Including Percussion) Instruments: It is possible to submit a USB that has a recording of a personal performance on the string instruments or wind instruments as an alternative option.

Application Course	Major	Details on a test piece	Point Distribution	Test Time
Doctoral	Composition	Compose a piece with given music element.	100	Within 180 minutes
	Piano	Three pieces from three different periods, including all movements of Beethoven's sonatas.	100	Within 60 minutes
	Voice	20 minutes program which includes 1 opera aria and 3 art songs from three different languages.	100	Within 20 minutes
	Strings	Full-length recital which includes pieces from three different periods.	100	Within 60 minutes
	Winds (Including Percussions)	Full-length recital which includes pieces from three different periods.	100	Within 60 minutes

7. NOTICES FOR ADMITTED APPLICANTS

A. Announcement of Admitted Applicants

Spring Semester 2024		Fall Semester 2024	
1 st Round	2 nd Round	1 st Round	2 nd Round
Dec. 5, 2023 (Tue)	Jan. 12, 2024. (Fri)	May 30, 2024 (Thur)	July 12, 2024 (Fri)

B. Tuition Payment: Print out the invoice from the Jeju National University website and transfer the fees until the deadline into applicant's virtual payment account on the bill. (Any NH Bank Branches, Korea)

- Applicants who want to pay the tuition by overseas remittance should ask the Office of International Affairs.
- Jeju National University is not responsible for any failure in paying the tuition within the payment period.
- Admitted applicants who fail to pay the tuition during the period will be considered to have no intention of entrance.

- Those who decided not to enter Jeju National University must submit the "Reason for Renouncement of Entrance" to the Office of International Affairs immediately.
- The renouncement of entrance can only be processed through the official document written by admitted applicants or their parents.
 - ▶ Required documents for renouncement: Reason for renouncement of entrance (JNU Form), a receipt of tuition payment, a copy of bank account

C. Submission of Graduation Certificate and Transcript for Would-be Graduates

When processing the documents, if it is found out that the academic record confirmation is not complete, students must submit the original copy of the graduation document plus proof of grade records and Apostille, consular confirmation letter or one copy of the proof of academic records by Feb. 23, 2023 in the case of the spring semester admitted students, and Aug. 25, 2023 in the case of the fall semester students. Only then will they be confirmed for final admittance.

D. How to Get the Admission Certificate

- a. Domestic residents: After completing the registration, visit the Office of International Affairs and pick them up personally
- b. Overseas residents:
 - After registration is complete, the Office of International Affairs sends out the admission certificate to the address that the applicant has stated on their application forms.
 - All the penalties followed by the applicant's contact information in their application forms (address or phone number) being mistakenly put down or changed which results in the school not being able to contact the applicant is solely the responsibility of the applicant and the school is not liable for any blame for this consequence.

APPENDIX 1. TUITION INFORMATION

○ Tuition Fees

(Unit: Korean Won)

Fields of Study	Entrance Fee	Tuition	Total
Humanities and Social Sciences	183,000	2,345,000	2,528,000
Natural Science and Physical Education	183,000	2,887,000	3,070,000
Engineering and Arts	183,000	3,142,000	3,325,000
Medicine	183,000	4,064,000	4,247,000

* The above tuition amount is as of 2024-1 and is subject to change in 2024-2.

○ Special scholarship for international students

Class	Selection Requirements and Payment Criteria	Scholarship amount
Common	<ul style="list-style-type: none"> ○ International students who are currently enrolled ○ Those who have completed the mandatory education (sexual violence prevention education and understanding of Korean laws) conducted by the university (Office of International Affairs) in the previous semester (excluding the admission semester. This will be applicable starting from the 2nd semester of 2024 for scholarship selection) ○ Students who are financially guaranteed* or recommended by a professor of their department (major) ○ Restricted to students who are financially guaranteed by professors under the Ministry of Justice Guidelines for Visa Issuance and Residence Management for International Students. ○ Scholarship recipients who have been selected by the professor's financial guarantee cannot be changed during the related semester. ※ For international students who are financially guaranteed by professors, A-level scholarship students are selected according to the existing guidelines by the first semester of 2023, and the qualifications are maintained for the duration of the class. ※ International students can receive double benefits for each scholarship, such as C and E grades and excellent D and E grades within the tuition range. 	
A	<ul style="list-style-type: none"> ○ 1 financially guaranteed new student per professor 	100% of the tuition fee
C	<ul style="list-style-type: none"> ○ One student in their second semester or more who have received financial guarantees for each professor (until the duration of the class) 	50% of the tuition

Class	Selection Requirements and Payment Criteria	Scholarship amount
	<ul style="list-style-type: none"> Those who have 3.7 points (Out of the full 4.3) or higher in the previous semester 	
E	<ul style="list-style-type: none"> New students for the current semester who have not received a professor's financial guarantee Students with a GPA of 3.3/4.3 or higher in the previous semester, applicants with a level 3 or higher on the Test of Proficiency in Korean (TOPIK) within the valid period (2 years from the start of the current semester) will be selected based on priority criteria (higher TOPIK scores → previous semester grades → more completed semesters). - Determination and selection of the number of persons selected within the scope of financial resources in consideration of the current status of scholarship execution for the relevant semester 	20% of the tuition fee

○ Incentive Scholarship for International Graduate Students

Eligibility	Scholarship
<ul style="list-style-type: none"> Newly admitted graduate students who have completed a regular course of the JNU Korean Language Program. Newly admitted graduate students who have studied at JNU as an exchange student from a partner university for more than a semester. 	<ul style="list-style-type: none"> KRW 700,000 in the first semester

- Only students who meet the criteria in the admission guide are eligible for this scholarship
- Considering the time and period of studying in the Korean Language Program, scholarship students will be selected within the budget (e.g.) Among the students who study for more than 4 semesters, the student who finished 2nd semester before entering the undergraduate school will be the first priority

APPENDIX 2. APOSTILLE INFORMATION

○ Apostille Convention: The Hague Convention Abolishing the Requirement for Legalization for Foreign Public Documents

- * It is an international certification comparable to a notarization in domestic law.
- * Refer to Hague Conference on Private International Law Website (www.hcch.net)

○ Apostille Status Table

Australia, China (some regions like Macao and Hong Kong), Japan, South Korea, New Zealand, Brunei, Mongolia, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan, Palau, Philippines, Singapore, Indonesia, Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, North Macedonia, Ukraine, United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo, United States, Argentina, Mexico, Panama, Suriname, Venezuela, Antigua and Barbuda, The Bahamas, Barbados, Belize, Colombia, Dominican Federation, Dominican Republic, Ecuador, El Salvador, Grenada, Honduras, Saint Vincent, Peru, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana, Jamaica, Namibia, South Africa, Liberia, Lesotho, Malawi, Morocco, Bahrain, Botswana, Burundi, Saudi Arabia, Sao Tome and Principe, Seychelles, Eswatini, Oman, Israel, Cape Verde, Tunisia.

□ Sample of Apostille

APOSTILLE
(Convention de La Haye du 5 Octobre 1961)

1. Country:
This public document
2. has been signed by (①)
3. acting in the capacity of (②)
4. bears the seal/stamp of (③)

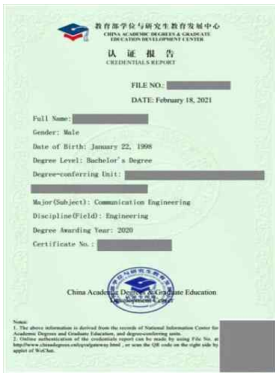
Certified

5. at (④)
6. (⑤)
7. by (⑥)
8. No (⑦)
9. Seal/stamp (⑧)
10. Signature (⑨)

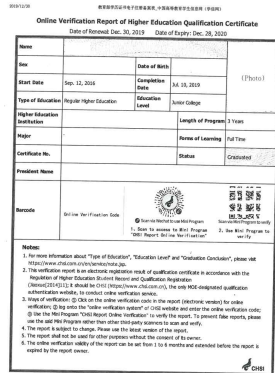
- ① Name of person signing the document
- ② The capacity in which the person signing the document has acted
- ③ Place of certification
- ④ Place of Issuance
- ⑤ Date of Issuance
- ⑥ Name of authority
- ⑦ Issuance Number
- ⑧ Stamp of the agency or authority
- ⑨ Signature of the officer who issued the Apostille

APPENDIX 3. SAMPLES

중국 학위인증서



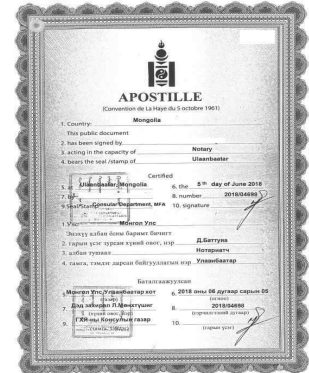
중국 학력인증서



Apostille (India)



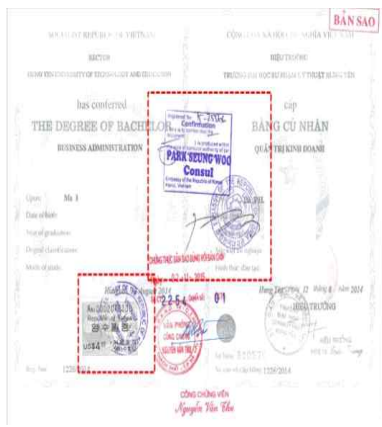
Apostille (Mongolia)



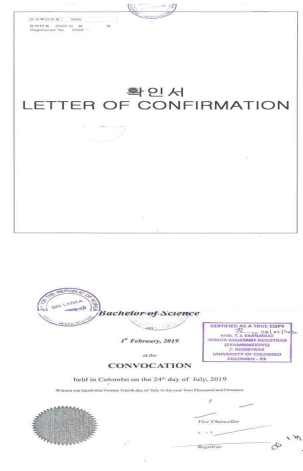
Verification of diploma from Korean Embassy



파키스탄 Pakistan



베트남 Viet Nam



스리랑카 Sri Lanka

가족 관계 증명서 Family Relationship Certificate



APPENDIX 4 Department Administration Offices

College	Department/Major	Contact +82-64-	College	Department/Major	Contact +82-64-
College of Humanities	Korean Language and Literature	2710	College of Natural Sciences	Physics	3510
	English Language and Literature	2720		Biology	3520
	German Studies	2740		Chemistry and Cosmetics	3540
	Japanese Language and Literature	2760		Food Science and Nutrition	3550
	Chinese Language and Literature	2820		Mathematics	3560
	History	2770		Computer Science and Statistics	3590
	Sociology	2780		Faculty of Human Ecology and Welfare	Child and Human Welfare
Philosophy	2750	Housing and Family Welfare			
College of Social Sciences	Public Administration	2930	College of Engineering	Fashion and Textiles	3530
	Political Science and Diplomacy	2940		Department of Sports sciences	8318
	Journalism and Public Relations	2950		Food Bioengineering	3610
College of Economics and Commerce	Economics	3160	Faculty of Mechanical, Mechatronics, Energy and Chemical Engineering	Mechanical Engineering	3620
	International Trade	3150		Mechatronics Engineering	3710
	Business Administration	3110		Nuclear and Energy Engineering	3640
	Accounting	3140		Chemical and Biological Engineering	3680
	Management Information Systems	3180		Electrical Engineering	3670
	Tourism Management	3130		Electronic Engineering	3660
			Faculty of Electrical, Electronic, Telecommunication and Computer Engineering	Telecommunication Engineering	3630
				Computer Engineering	3650

College	Department/Major		Contact +82-64-	College	Department/Major		Contact +82-64-
	Tourism Development		3170		Faculty of Architecture	Architectural Engineering	3700
						Architecture	3709
College of Education	Korean Language Education		3210	College of Veterinary Medicine	Preveterinary Medicine		3790
	English Language Education		3220				
	Social Studies Education	Social Studies Education	3240	College of Nursing	Nursing		3880
		Geography Education	3231				
	Ethics Education		3260	College of Arts and Design	Faculty of Music	Composition, Voice and Piano (Composition)	2790
						Composition, Voice and Piano(Voice)	
						Composition, Voice and Piano(Piano)	
						Orchestral Instruments	
	Mathematics Education		3270		Fine Arts		2810
	Faculty of Science Education	Physics Education	3281		Faculty of Industrial Design	Multimedia Design	3720
		Biology Education	3280			Culture and Formative Design	3690
	Computer Education		3290				
Physical Education		3255					
College of Applied Life Sciences	Faculty of Bioscience and Industry	Plant Resources and Environment	3310				
		Horticultural Sciences	3320				
	Faculty of Biotechnology	Biomaterials	3340				
		Molecular Biotechnology	3359				
	Animal Biotechnology	3330					
Applied Economics		3350					
College of Ocean Science	Marine Life Sciences		3420				
	Aquatic Life Medicine		3470				
	Earth and Marine Sciences		3430				
	Marine Industry and Maritime Police		3410				
	Ocean System Engineering		3480				
	Environmental Engineering		3440				
Civil Engineering		3450					

[Form 1] * Print out the completed form after payment of application fee on the website.

2024학년도 재외국민 및 외국인 특별전형 대학원 지원서 Application Form for International Students Admission, 2024

* Do not fill in this blank.

* 수험번호 Application No.

지원유형 Type of Application		<input type="checkbox"/> 재외국민 Overseas Korean Nationals <input type="checkbox"/> 외국인 Foreign Nationals				
지원 분야 Desired Field	학위과정 Course	<input type="checkbox"/> 석사과정 Master's Course <input type="checkbox"/> 박사과정 Doctoral Course <input type="checkbox"/> 석.박사통합과정 Integrated Master's and Doctoral Course				
	학과(부) Department					
인적사항 Personal Information	성명 Name	한글 Korean		사 진 Photo (3cm×4cm)		
		영문 English				
	생년월일 Date of Birth	성별 Gender	<input type="checkbox"/> 남 Male <input type="checkbox"/> 여 Female			
	국적 Nationality	여권번호 Passport No.				
	이메일 Email	외국인등록번호 Alien Registration No.				
	집 전화 Telephone	휴대전화 Mobile No.				
	주소 Address					
비상연락처 Emergency Contact	한국 내 Korea		본국 Home			
*기숙사 입주신청 Dormitory Application	기숙사 입주신청 여부 Do you want to apply for the dormitory?			<input type="checkbox"/> 예 Yes <input type="checkbox"/> 아니오 No		
<p>상기 입학원서 및 제출하는 서류의 모든 내용은 사실이며, 추후 본 서류에서 허위 또는 잘못 기재된 사실이 있을 경우에는 귀교의 결정에 따를 것을 서약합니다.</p> <p>I affirm that all the information I have provided on this application including personal statements and any other information is complete and accurate. I understand that submission of incomplete or inaccurate information is sufficient cause for revocation of admission or enrollment.</p> <p style="text-align: right;">지원일자 Date of Application: 202 . . .</p> <p style="text-align: right;">지원자 Applicant: _____서명 Signature: _____</p> <p style="text-align: right;">제주대학교 총장 귀하 To the President of Jeju National University</p>						

*입학지원서상의 기숙사 입주신청을 바탕으로 국제교류본부에서 지원자를 대신하여 기숙사를 신청하게 됩니다. 기숙사 입주신청 후 입주포기를 하고자 할 경우에는 반드시 국제교류본부로 알려주셔야 하며, 등록완료일 이후에 입주포기를 하고자 할 경우에는 위약금이 발생하니 유의하시기 바랍니다. (기숙사비 납부 관련 안내는 추후 공지될 예정)

*The Office of International Affairs will apply for the student dormitory on behalf of applicants according to their online application forms. Please let the Office of International Affairs know in case you decide not to live in the dormitory after application for the dormitory. If applicants fail to notify us of the renouncement of living in the dormitory within the deadline, they must pay a cancellation penalty fee. (The details about the dormitory will be announced later.)

[form 2]

자기소개 및 수학계획서 Personal Introduction & Study Plan

한글성명 Korean Name		영문성명 English Name	
지원유형 Type of Application	<input type="checkbox"/> 재외국민 Overseas Korean Nationals <input type="checkbox"/> 외국인 Foreign Nationals	지원모집단위 Desired Major	
	<input type="checkbox"/> 석사과정 M.S. <input type="checkbox"/> 박사과정 Ph.D. <input type="checkbox"/> 석.박사통합과정 Integrated Master's and Doctoral Course		
한국체류여부 Residence	<input type="checkbox"/> 국내체류 In Korea (비자종류 Type of Visa: _____ / 체류만료일 The expiration date: _____) <input type="checkbox"/> 국외체류 Out of Korea		

<학력 Academic History>

석사과정 및 석박사통합과정 지원자는 학사과정 출신대학만을 기재하고 박사과정 지원자는 학사과정 및 석사과정 출신 대학을 모두 기재할 것.

Applicants who apply for a master's degree should fill in the information of your bachelor's degree, and applicants who apply for a doctoral degree should fill in the information of both your bachelor's degree and master's degree.

학사 Bachelor	입학일자 Date of Admission (mm/dd/yyyy)		학교명 Name of School		소재지 Location	
	졸업일자 Date of Graduation (mm/dd/yyyy)		학과(전공) Department (Major)		국가 Country	
총 이수학점 Total Credits Earned		_____	전(총)학년 평점평균(CGPA) Cumulative Grade Point Average		_____ / _____ (C.G.P.A.) / (Total Grade Point)	
석사 Master	입학일자 Date of Admission (mm/dd/yyyy)		학교명 Name of School		소재지 Location	
	졸업일자 Date of Graduation (mm/dd/yyyy)		학과(전공) Department (Major)		국가 Country	
총 이수학점 Total Credits Earned		_____	전(총)학년 평점평균(CGPA) Cumulative Grade Point Average		_____ / _____ (C.G.P.A.) / (Total Grade Point)	

※ 재외국민 지원자는 최종학력증명서와 더불어 초·중·고교의 졸업 및 성적증명서도 함께 제출해야 함.
Overseas Korean nationals are also required to submit elementary, middle and high school education diplomas and transcripts in addition to the certificate of the highest level of education.

언어능력 Language Proficiency	한국어능력시험(TOPIK) - 해당란에 √표기 Mark "√" in the appropriate box.	없음 (None)	3급 level 3	4급 level 4	5급 level 5	6급 level 6
	공인영어능력시험(Official English Proficiency Test) - 해당란에 점수 표기(없음은 √표기) Put your score of the test in the appropriate box. (If you have nothing, just mark "√" in the blank.)	없음 (None)	TOEFL	IELTS	TEPS	TOEIC
	※ 언어능력 입증서류 반드시 첨부 Please submit proof of language proficiency to our office.					

[form 2]

자기소개 및 수학계획서
Personal Introduction & Study Plan

자기소개 Personal Introduction

진학동기 Reason for Application

○ 입학 . 졸업 후 학업 및 연구계획 등 Study and Research Plan

상기 내용은 사실이며, 본인이 스스로 작성하였음을 확인합니다.

I hereby confirm that the above-mentioned contents are true and completed by myself.

지원일자(Date of Application): 202

지원자(Applicant's name): _____ 서명(Signature): _____

재정지원확인서 Financial Support Confirmation

○ 지원자 정보 Applicant's Information

성명 Name	
지원유형 Type of Application	<input type="checkbox"/> 석사과정 M.S. <input type="checkbox"/> 박사과정 Ph.D. <input type="checkbox"/> 석.박사통합과정 Integrated Master's and Doctoral Course
지원모집단위 Desired Major	

소요경비 / Expesxe Value: 16,000,000원 (1년 기준/per a year)
<p>- 법무부 체류 관리 규정에 의거하여 소요 경비는 16,000,000원(학비 및 주거비, 생활비, 교재비, 기타 비용이 포함)으로 고정 The expense value is decided at KRW 16,000,000 (학비 및 주거비, 생활비, 교재비, 기타 비용이 포함) under residency management regulations of Ministry of Justice.</p> <p>- 최종합격자(국외체류자 또는 국내체류자)는 비자신청 및 체류자격변경을 위해 재외공관 또는 국내 출입국관리사무소로부터 재정증명서류 제출을 추가로 요구 받을 수 있음 If admitted, you may be asked by the Korean Embassy in the Overseas or Immigration Office in South Korea to submit a balance sheet of (KRW 16,000,000) under yours or your financial sponsor for the student visa application and/or the visa status change.</p>

○ 재정보증인 정보 Sponsor's Information

*재정보증인이 본인이 아닐 경우에만 작성
*Fill out the below if sponsor is not the applicant.

성명 Name	
국적 Nationality	
관계 Relationship	
주소 Address	
연락처 Contact	

본인은 상기 제주대학교 지원자가 제주대학교에 체류하는 동안 소요되는 경비를 부담할 것을 서약합니다.
I guarantee that the amount of will be paid for and covered by me for the entire duration of this program.

202

보증인 (Sponsor's name): _____ (서명/인)

* 재정입증서류 제출 없이 지도예정교수가 재정보증을 하는 경우 보증 대상을 학생 1인으로 제한 (근거: 법무부 외국인 유학생 사증발급 및 체류 관리 지침)
* The number of students that can be financially guaranteed by an academic supervisor is limited to 1 student.
(Source: The Department of Justices's Guidelines regarding overseas students Visa Issuance and Sojourn Management.)

[form 4]

장학금 지급 예정 확인서 Confirmation Letter for Prearranged Scholarship Grant

○ 지원자 정보 Applicant's Information

성명 Name	
지원유형 Type of Application	<input type="checkbox"/> 석사과정 M.S. <input type="checkbox"/> 박사과정 Ph.D. <input type="checkbox"/> 석.박사통합과정 Integrated Master's and Doctoral Course
지원모집단위 Desired Major	

본인은 위의 지원자가 연구과제에 적극적으로 참여하는 전제 하에 연구자세, 성실도 및 기여도 등을 토대로 유학 기간 동안 유학경비 일부를 장학금 등의 형태로 일정 금액을 지원할 것을 확인합니다.

I hereby pledge to sponsor the above applicant by providing a partial scholarship based on the applicant's attitude, demeanor and research performance for the duration of the applicant's working time at the laboratory.

1. 지원 예정액: 매달 약 _____ 원
(Amount of prearranged research grant for students)
2. 연구과제명(Name of Research):
3. 지원기관(Sponsoring Institution):

202 . . .

※ 장학금 지원 예정 기간 동안 상기 지원자의 연구과제 태도, 성실도 및 기여도 등이 불성실하다고 판단될 경우 장학금 지원을 중단할 수 있음

If the performance, attitude and demeanor of the applicant are considered inappropriate, the scholarship is subject to termination during the time of the designated scholarship award period.

※ 상기 장학금액에는 '제주대학교 장학금 지급 지침'에 따른 대학원 외국인 특별장학 금액은 제외함

The above scholarship amount does not include the special scholarship amount for graduate foreign students pursuant to the 'Jeju University Scholarship Payment Guidelines'

※ 최종합격자(국외체류자 또는 국내체류자)는 비자신청 및 체류자격변경을 위해 재외공관 또는 국내 출입국관리사무소로부터 재정증명서류 제출을 추가로 요구받을 수 있습니다.

If admitted, you may be asked by the Korean Embassy at the overseas or Immigration Office in South Korea to submit a balance sheet additionally which is under your or your financial sponsor's name for the student visa application and/or the visa status change.

지도예정교수 Prospective Professor

학과 Department:

이름 Name:

(서명/인)

[form 5]

어학능력 확인서 Language Requirement Exemption Letter

○ 지원자 정보 **Applicant's Information**

성명 Name	
지원유형 Type of Application	<input type="checkbox"/> 석사과정 M.S. <input type="checkbox"/> 박사과정 Ph.D. <input type="checkbox"/> 석박사통합과정 Integrated Master's and Doctoral Course
지원모집단위 Desired Major	

위 사람은 일반대학원 외국인 특별전형 지원자로서 제주대학 대학원 공인어학 입학기준을 충족하지 못하였으나, 아래와 같은 사유로 학업이나 연구를 수행할 수 있는 언어능력이 있다고 판단되어 추천합니다.

The Applicant named above does not have the language test score required by our university. However, it is considered that the applicant has the capacity to study and conduct research in the discipline and at the level indicated above for the following reasons.

* **추천사유** Reason for recommendation

- 구사 가능 언어(Capable language)
 - 한국어(Korean) 영어(English)

- 어학능력 확인 방법 (Method of checking language fluency):
(예: 전화, 전자우편 등 (e.g) telephone call, email exchange))

- 위 사항 이외의 사유(Other reasons):

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지도예정교수 Prospective Professor

학과 Department: _____

이름 Name: _____ (인 또는 서명 (Signature))

제 주 대 학 교 총 장 귀하

학력조회동의서 Letter of Consent for Degree Verification

○ 지원자 정보 Applicant's Information

성명 Name	
지원유형 Type of Application	<input type="checkbox"/> 석사과정 M.S. <input type="checkbox"/> 박사과정 Ph.D. <input type="checkbox"/> 석.박사통합과정 Integrated Master's and Doctoral Course
지원모집단위 Desired Major	

○ 출신대학 정보

출신대학 School Name		
출신대학 주소 School Address		
출신대학 연락처 School Phone	Phone:	
	E-mail:	
입학일 Date of admission (transfer from another school)		
졸업일 Date of graduation (transfer to another school)		
학번 Student ID Number		
이름 및 서명 Name and Signature		

- * 석사 학위 지원자는 학사학위 취득 대학, 박사 학위 지원자는 석사학위 취득 대학명을 기재할 것
- * Master degree applicants must fill out the name of the university that they obtained their bachelor's degree while doctoral students must fill out the name of the university where they obtained their master's degree.

본인은 귀교에서 공식적으로 본인의 학력 자료를 조회하는데 이의가 없음을 동의합니다.
 I hereby authorize that Jeju National University could officially request my academic and personal information from each academic institution I have attended, in connection with the admission process.

지원일자(Date of Application): 202 . . .

지원자(Applicant's name): _____ 서명(Signature): _____

입학허가서 받을 해외 주소

Address where you want to receive the Certificate of Admission

수험번호 (Application Number)	이름 (Name)	주소 (Home Address)	우편번호 (Zip code)	연락처 (Contact)
				Email: Phone:

- ※ 주소가 변경된 경우 제목을 '입학허가서 주소'로 하여 전자우편(intl@jejunu.ac.kr)으로 제출.
- ※ **If address has been changed**, please send the above Information by email to intl@jejunu.ac.kr with the heading "Admission Address."

[form 8]

제출서류 체크리스트 Check List

√	No.	공통 제출서류 Required Document		비고 Remarks	
	1	입학지원서 Application Form		【Form1】 인터넷원서접수 홈페이지에서 작성 후 출력 Print out the completed form after payment of application fee on the website.	
	2	자기소개서 및 수학계획서 Personal Introduction and Study Plan		【Form2】	
	3	최종학력 졸업(예정)증명서 & 학위증명서 Graduation Certificate		석사지원자 Master's Course Applicant	학사학위(B.A.)
	4	최종학력 성적증명서 Academic Transcript		박사지원자 Doctoral Course Applicant	석사학위(M.A.)
				석.박사지원자 Integrated Course Applicant	학사학위(B.A.)
	5	부모국적증명 Proof Documents for Parents' Nationalities	부모의 여권사본 또는 시민권 사본 Copies of Parents' Passports or ID cards	- 부모가 사망, 이혼, 또는 재혼한 경우 입증서류 제출 (한국어 또는 영어로 번역공증 후 제출) If parents are deceased, divorced or remarried, the relevant documents must be submitted. (If the documents are not in Korean or English, they must be attached with a notarized/certified translation in Korean or English.)	
	6		가족관계증명서 또는 출생증명서 Family Relationship Certificate or Birth certificate		
	7	본인국적증명 Proof Documents for Applicant's Nationalities	본인 여권 사본 Applicant's Passport Copy	- 모든 지원자 제출	
	8		본인 외국인등록증 사본 Applicant's Alien Registration Card Copy		
	9	재정능력 입증서류 Financial Support Documents	재정지원확인서 Financial Support Confirmation	【Form3】	
	10		은행잔고증명서 Bank Balance sheet (KRW 16,000,000)	- 본인 또는 재정보증인 명의 - 원화 16,000,000원 Bank Balance of KRW 16,000,000won in the name of applicant or sponsor	
	11		장학금지급예정확인서 Confirmation Letter for Prearranged Scholarship Grant	【Form 4】 - 장학금 총액이 한화 16,000,000원 미만일 경우 지원자가 추가 재정보증을 해야 함 In the case of the total amount of the scholarship being less than KRW 16,000,000won, the student must submit an additional proof of financial stability.	
	12	언어능력입증서류 Proof of Language Skill		- 한국어능력시험 성적표 - 공인영어능력시험 성적표 Certificate of TOPIK, TOEFL, IELTS, TEPS - 출신대학 교육과정 활용 언어 입증 서류 Introduction document or letter about medium language of degree course instruction from the university - 어학능력확인서【Form5】 Language Requirement Exemption Letter	
	13	학력조회동의서 Letter of Consent for Degree Verification		【Form6】	
	14	입학허가서 받을 해외 주소 Address where you want to receive the Certificate of Admission		【Form7】	
	15	포트폴리오 Portfolio		- 미술학과 지원자 Applicants for Fine Arts	
	16	제출서류 체크리스트【Form8】			

※ 모든 서류의 첫 페이지 우측 상단에 반드시 1~15까지의 신청서류 번호(상기 제출서류 목록의 숫자 참조)를 기재할 것
 ※ The applicants have to put the application document number from page 1 to 15 on the upper right part of the first page of all document. (Refer to the number of submission document list above.)